

## **MVAC Minutes**

**June 14, 2000**

- Meeting was held approximately 9:30 to 11:30 at SFM.
- The previously sent MVAC Mission, Vision, Goals draft was accepted without change and approved by those in attendance. Copy attached.
- The proposed Usage Code list was reviewed. The following changes were made. Code 1A changed from 900 to 1000 minimum miles. Code 2B changed from 1000 to 500 miles and considered a “tool on wheels.” A description of what the codes mean will be added. A special group will meet and present back to the MVAC findings regarding the usage of 5G – Criminal Justice Driver Training vehicles.
- Criteria for denied repairs were discussed in length. Some key points identified the need to do a vehicle diagnostic, to identify to SFM when the driver/agency thinks that the garage vendor is trying to specify unnecessary repairs for profit gains, and to increase communications via worksheet identifying the parameters used to reach a repair/replace decision.
- The replacement process for FY 2001 and FY 2002 was reviewed. Of concern to SFM is the base budget dollars for FY 2001. SFM is finding that some agencies have had changes that do not match the amount SFM believes to be available. SFM is anticipating that agency vehicle coordinators are working with their agency budget counterparts to verify vehicle replacements. SFM will very quickly be generating the FY 2002 list.
- A recent newsletter from SFM has been completed. Based on previous MVAC input, paper copy was not made. It is expected that each coordinator will send the newsletter internally to their agency’s employees electronically. The newsletter is on the state website under GSS/Fleet.
- Cost reports for variable rates reflecting maintenance and fuel were distributed. The reports should be available through CARS within the next one to two weeks and can be run by Department/Division/Section with user defined date range. SFM will also be getting the May cost report out which will be the basis for next year’s rates unless something unusual happens in June or a rate has changed dramatically whereby we will want to investigate prior to setting the new rate. Overall, most rates appear to be within a few cents primarily due to fuel costs.
- SFM is anticipating the formation and start of a vehicle spec book committee in July to establish vehicle ordering specs. If you have an interest in working on this, please let SFM know.
- Other issues that were brought up include:
  - Revenue not getting license plates to agencies in a timely manner thereby affecting the use of vehicles. SFM will try to assist in this matter.
  - Future item for discussion at the MVAC focuses on replacement criteria such as using vehicle condition as opposed to strictly identifying vehicles by mileage. Please bring some thoughts to the next meeting as well as how the process flow could be improved.

- Agencies would like to see some changes to CARS in terms of user changed COFRS codes, reassigned vehicles, and usage codes. SFM will identify the issues of implementing these proposed changes.
- Recall notices seem to lack follow-up regarding repeated notification and lack of knowing when the recall has been completed. SFM will review the process and identify what seems to be happening. If anyone is having problems related to this issue, contact Bob Schley at SFM. Specific instances are always helpful.
- Next meeting scheduled for July 12<sup>th</sup> at 9:30 at SFM.